

# **MINISTRY BOOKLET 2009**

**Please call the Parish Office or the ministry  
contact person for additional information.**

We are called  
To act with justice  
We are called  
To love tenderly  
We are called  
To serve one another  
To walk humbly with God

**Saint Charles Borromeo Catholic Church**

**Fr. Joseph P. Nicolosi, Jr., Pastor**

297 E. Jefferson Avenue

Hampshire, IL 60140

Phone: 847-683-2391

Fax: 847-683-2396

Email: [parishoffice@scbparish.org](mailto:parishoffice@scbparish.org)

[fatherjoe@scbparish.org](mailto:fatherjoe@scbparish.org)

Office hours: Mon-Fri 9:00am-4:00pm

**Saint Charles Borromeo Catholic School**

**Mr. Kel Kissamis, Principal**

288 E. Jefferson Avenue

Hampshire, IL 60140

Phone: 847-683-3450

Fax: 847-683-3209

Email: [scbschool@scbparish.org](mailto:scbschool@scbparish.org)

[principal@scbparish.org](mailto:principal@scbparish.org)

**Religious Education and Formation**

**Mrs. Cindy Vincent, DRE**

297 E. Jefferson Avenue

Hampshire, IL 60140

Phone: 847-683-1536

Email: [cvincent@scbparish.org](mailto:cvincent@scbparish.org)

**[www.scbparish.org](http://www.scbparish.org)**

# Our Councils and Committees

## **Pastoral Council**

Chairperson-Janel Sullivan  
847-683-7769  
sullivanjanel@yahoo.com

## **Education Council**

Chairperson-Jan Olson  
847-683-7925  
janice@bradolson.com

## **Finance Council**

Chairperson-Jerry Pearson  
847-683-7713  
gpear25@att.net

## **Liturgy Committee**

Secretary-Roni Schmidt  
847-961-6996  
schmidtf405@yahoo.com

## **Parish Life Committee**

Chairperson-Patricia Fischer  
847-464-5814  
fischerp45@msn.com

## **Respect Life Committee**

Chairperson-Danielle Mayer  
847-289-1502  
sauter2@foxvalley.net

## **Welcoming Committee**

Chairpersons-  
Deacon and Kay Nelson  
224-858-4371  
jnelso1@hotmail.com

• **Adoration** Adele Cocciemiglio, 847-683-2881

Sign up for a specific time slot on Wednesdays between 9:00 a.m. and 10:00 p.m.

• **Altar Servers** Mike Hahn, 847-683-7528

Open to boys and girls, grade 4 and older. One meeting per year.

• **Baptism Prep** Bill and Peg Freeman, 847-683-4587

Assist parents with understanding and celebrating the Sacrament of Baptism. Training provided.

• **Bereavement Ministry** Maryanne Vandenberg, 847-683-0121

Offer comfort and guidance to survivors in the loss of a loved one.

• **Catholic Order of Foresters** Charles Herrmann, 847-683-3707

A nationwide fraternal organization offering friendship, assistance and mutual support of families.

• **Catechist** Cindy Vincent, 847-683-1536

Catechists, substitute catechists and classroom aides needed for the yearly instruction of the children of our parish, Grade levels K-8 Weekly commitment. Enrichment seminars offered throughout the year.

• **Cemetery Administration** Rose Mary Tegtman, 847-683-2670

For purchasing plots or any management information.

• **Compassionate Ministry**

**For the Homebound** Doris Klock, 847-683-3094

Requests for visits or joining this ministry.

**For Nursing Homes** Denise Bielejeski, 847-683-4555

Visit Catholic residents of nearby nursing homes.

• **Extraordinary Ministers of Holy Communion**

**For Masses** Cindy Vincent, 847-683-1536

Must be 18 years of age, Confirmed and attend weekly Mass.

One meeting per year. Training four times per year.

**For Homebound** Cindy Vincent, 847-683-1536

Must be 18 years of age, Confirmed and be comfortable around the ill or dying. Training once per year.

• **Faithlink Newsletter** Donna Gnuechtel, 847-683-9183

Work on the parish quarterly newsletter.

• **Food Pantry** Margaret Wesemann, 847-683-2081

Help sort and distribute items on the third Sunday of each month after the 10:30 Mass.

• **Funeral Receptions** Rose Mary Tegtman, 847-683-2670 or  
Donna Thompson 847-683-2332

Prepare and deliver food items to the Parish Hall the day of a funeral. If you would like to offer services the day of the funeral, call to donate.

• **Giving Tree** Karen Boxleitner, 847-683-2991

This ministry is for the months of November and December only. Help is needed to coordinate making tags and hanging them on our tree in the back of church. More help is needed at the collection date and distribution date, in mid-December.

• **Golden Agers** Parish Office, 847-683-2391

A social group of parishioners who meet once a month for lunch, good fellowship and an exciting game of cards. You must be 50 years old or older to join. If you'd like to consider joining this group for fun or to volunteer your baking or organizational talents, call the parish office.

• **Greeters** Rudy Gawenda, 847-683-3468

Greeters are needed for welcoming parishioners as they arrive for weekend Masses. All three Mass times are available. No experience needed, just a smiling face and a welcoming attitude.

• **Knights of Columbus** Chris Brazas, 847-464-0714

The brotherhood formed by this council are dedicated to the greatest glory of God and the strengthening and advancement of the family, being united in support of the Church, parish, pastor and all of its members. If you are male, 18 years or older, and a Catholic in good standing, please join us.

• **Lectors** Marty Throop, 847-683-3422

Ministers must be 16 years of age and Confirmed, attend Mass weekly and feel comfortable reading Sacred Scripture. Commit to reading every 6-8 weeks. There is one meeting per year. Training for new lectors is held four times per year.

• **Legion of Mary** Margaret Riedl, 847-683-3710

An apostolic organization of Catholic lay people whose purpose is to give glory to God through the sanctification of its members. The Legion of Mary has a traveling blessed Pilgrim Virgin statue. The statue of Our Lady of Fatima travels to parishioner's homes for a week at a time.

• **Light of the World** Denise Bielejeski, 847-683-4555

Parish retreat offered twice a year. An opportunity for anyone interested in developing a closer relationship with the Father, Son and Holy Spirit. Inspirational witnesses, quiet, reflective prayer time and a chance to experience your faith in a new way. Past retreatants are encouraged to assist in future retreats.

• **Marriage Prep** Bob and Kim Freitag, 847-741-4162

Married couples meet with engaged couples for two sessions to help them prepare for their marriage.

• **Music** Lucy Dunn, 630-587-2090

No prior experience required. The choir meets for rehearsal at 7:30 every Thursday night. We are starting an Adult Contemporary Ensemble and need instruments; guitar, bass, drums, wind instruments, percussion. Experience is required and must read music or chord charts. Once we have players, we will meet once a month at 3:00 p.m. on Saturday and minister at the 5:00 p.m. Mass. An easy and fun 3 hour a month commitment.

• **Office/Clerical Helpers** Parish & RE Offices, 847-683-2391

Helpers provide assistance when needed in the parish and religious education offices.

• **RCIA Sponsors** Joe Hahn, 847-683-2391

Adults needed who will sponsor a candidate for full entrance into the Church. Fall to Spring weekly commitment. Must be a faithful, practicing Catholic.

- **Rosary Makers** Elaine Meisinger, 815-895-3323  
Meet on the fourth Wednesday afternoon of every month or as needed to make rosaries for various occasions and uses throughout the year. Members can also make rosaries at home.
  
- **Sacristans** Sacristans consist of both those who do Altar Care and those who minister for our weekend Masses.
  - Altar Care** Mary Miller, 847-683-2814  
Linen care, polishing of vessels and candle holders, and flower arranging. Serve one month every 3-4 months. There is one meeting per year.
  - Weekend Mass** Mary Miller, 847-683-2814  
Preparing the gifts for Holy Communion, purifying the vessels after Mass, and ensuring that Liturgical Ministers are present for each Mass. Serve on a regular basis or as a substitute.
  
- **Ushers** Rudy Gawenda, 847-683-3468  
Must be high school age or older and attend weekly Mass. Serve for one month every 2-3 months. There will be at least one meeting per year.
  
- **Weekend Hospitality** Patricia Fischer, 847-464-5814  
Twice a month we offer breakfast hospitality after all masses. Volunteers are needed before Mass time to set up and after Mass to serve and clean up. All supplies are provided by the parish. Parish groups along with individuals and families are encouraged to host a Mass time slot.
  
- **Youth Ministry** Kim Alberth, 847-683-0457  
Opportunities to work with the youth of our parish in both Junior High and High School levels. Meet every month and coordinate programs and service projects.

**Special Events and Activities to serve on and  
participate in during the year**  
**Contact the Parish Office for more details, 847-683-2391**

- Bible Study- weekly groups meeting at various times of the day.
- Capital Campaign– ongoing need to serve on various committees as we plan for the building of our new church.
- Capital Campaign SCB Feast-largest fund raiser, early November date, dinner and entertainment.
- Cemetery Clean Up Day– assist with outdoor maintenance work one day in spring.
- Clinton Bus Trips– seniors travel to Iowa monthly for fun and fellowship.
- Coon Creek Bingo and Parade-work during Coon Creek community weekend in Bingo booth and help coordinate parish participation in Sunday Parade.
- Jesus Day– assist once a year with the Second Grade Communion classes as they prepare for their First Holy Communion.
- Knights of Columbus Golf Outing-open to all parishioners, usually in May.
- New Parishioner Brunch– once or twice yearly, offer breakfast hospitality and information to new members.
- Parish Outreach-small groups evangelizing to all parishioners.
- St. Joseph's Day Table-Sunday meal offered in March, food preparers and servers needed to provide hospitality.
- Vacation Bible School– one week in August, adults and older children needed to coordinate and implement program for summer fun.
- Why Catholic– diocesan program, seasonal study of our Catholic faith using the Catechism; small groups.